



**PURCHASING DEPARTMENT
6600 34TH AVENUE
MOLINE, IL 61265**

DATE: December 19, 2021

**TO BE OPENED ON
January 10, 2022
RFP 06-22 ADDENDUM 2**

*****IMPORTANT***
SHOW "RFP 06-22
Addendum 2"
ON OUTSIDE OF
MAILING ENVELOPE**

**REQUEST FOR PROPOSAL (RFP)
STUDENT RECRUITMENT AND RETENTION CONSULTING SERVICES
RFP 06-22 ADDENDUM 2**

Pursuant to the provisions of Section 3-27.1 of the Illinois Public Community College Act and rules and regulations adopted thereunder, sealed proposals subject to the conditions and requirements made a part hereof **will be received until 2:00 p.m. local time, on Monday, January 10, 2022, in the Finance Office at Black Hawk College Quad Cities Campus, located at 6600 34th Avenue in Building One, Second Floor, Room 244A, then opened publicly, read aloud and recorded immediately thereafter when possible, in the Black Hawk Room, (Room 255),** for furnishing the goods or services described below, to be delivered or performed at the location(s) stated. Whether or not a proposal is timely shall be determined by reference to the clock located in the Purchasing Office of the College, and the determination of whether or not a proposal is timely in accordance with that clock shall be at the sole discretion of the Black Hawk College Purchasing Office and Board of Trustees, whose decision on that issue shall be final.

**REFER INQUIRIES TO: MIKE MELEG
BLACK HAWK COLLEGE
6600 34th AVENUE
MOLINE IL 61265**

**TELEPHONE: (309) 796-5002
FAX: (309) 796-5429
EMAIL ADDRESS: melegm@bhc.edu**

VENDOR INFORMATION:	
Contact:	
Company:	
Address:	
City/State/Zip:	
Telephone:	
Fax Number:	
Email Address:	

GENERAL

Proposals are subject to the attached Standard Terms and Conditions.

ADDENDUM 2

Providing answers to Q2 not covered in Addendum 1

Q2: What is your number of full time and part time employees as present in the impacted departments/areas? Please provide numbers broken out by Area and ft/pt.

A2: Admissions: 3 FT; Advising 5 FT & 2 PT; 1 FT Advising director; 1 FT transfer coordinator with advising; Marketing 4FT & 2 PT; Registrar's office 6 FT and 3 PT

Please be reminded:

10. ACKNOWLEDGEMENTS OF ADDENDA

Signature of company official on original document shall be construed as acknowledgment of receipt of any and all addenda pertaining to this specific proposal. Identification by number of addenda and date issued should be noted on all proposals submitted.