



**PURCHASING DEPARTMENT
6600 34TH AVENUE
MOLINE, IL 61265**

DATE: February 28, 2019

**TO BE OPENED ON
March 13, 2019**

*****IMPORTANT***
SHOW "RFP 07-19
Addendum 1"
ON OUTSIDE OF
MAILING ENVELOPE**

**REQUEST FOR PROPOSAL (RFP)
MICROSCOPES FOR NATURAL SCIENCES DEPARTMENT
RFP 07-19 Addendum 1**

Pursuant to the provisions of Section 3-27.1 of the Illinois Public Community College Act and rules and regulations adopted thereunder, sealed proposals subject to the conditions and requirements made a part hereof **will be received until 2:00 p.m. local time, on Wednesday, March 13, 2019 in the Finance Office at Black Hawk College Quad Cities Campus, located at 6600 34th Avenue in Building One, Second Floor, Room 244A, then opened publicly, read aloud and recorded immediately thereafter when possible, in the Black Hawk Room, (Room 255) for furnishing the goods or services described below, to be delivered or performed at the location(s) stated.** Whether or not a proposal is timely shall be determined by reference to the clock located in the Purchasing Office of the College, and the determination of whether or not a proposal is timely in accordance with that clock shall be at the sole discretion of the Black Hawk College Purchasing Office and Board of Trustees, whose decision on that issue shall be final.

REFER INQUIRIES TO: MIKE MELEG BLACK HAWK COLLEGE 6600 34th AVENUE MOLINE IL 61265 TELEPHONE: (309) 796-5002 EMAIL ADDRESS: melegm@bhc.edu	VENDOR INFORMATION:
	Contact: Company: Address: City/State/Zip: Telephone: Fax Number: Email Address:

GENERAL

Proposals are subject to the attached Standard Terms and Conditions.

USING DEPARTMENT

Natural Sciences

Here are the questions received by the deadline of February 27, 2019, and their answers:

Q: Can we bring in the samples (microscopes) ourselves and do the demonstration?

A: You may deliver the sample microscopes yourselves in lieu of shipping them, however Faculty is not requesting demonstrations at this time, so discussions with Faculty are prohibited.

Q: If not, how long do you think the evaluation process will be?

A: As shown on Page 2 of the RFP: *The College shall return the samples within 30 days of receipt.*

Q: Will Blackhawk College be responsible for shipping them back to us, or will we be required to come pick them up?

A: Black Hawk College will be responsible for shipping the sample microscopes back the vendors, however, the College is requesting all microscopes be shipped to the College in secure, reusable packaging. The microscopes will then be returned in the same packaging they were received in. As an alternate, they may be picked up.

Q: Are you certain that you want the level of adjustment specified? Over the years, student microscopes have morphed into instruments that allow little adjustment to prohibit students from damaging or losing pieces of the microscope.

A: Faculty are certain the level of adjustment specified is needed.

Q: Are the 45 degree binocular and adjustable requirements, or are you willing to consider alternatives?

A: Our first choice is to receive proposals for microscopes that meet the specified requirements exactly as stated. If vendors are not able to meet those requirements, please propose microscopes that meet the specified requirements as closely as possible. Vendors may propose both; in other words microscopes that meet the specified requirements 100% and microscopes that meet the specified requirements as closely as possible. However the College still requires evaluation samples for each and every microscope being proposed, exactly as being proposed.

Please be reminded of the following:

10. ACKNOWLEDGEMENTS OF ADDENDA

Signature of company official on original document shall be construed as acknowledgment of receipt of any and all addenda pertaining to this specific proposal. Identification by number of addenda and date issued should be noted on all proposals submitted.