



**PURCHASING DEPARTMENT
6600 34TH AVENUE
MOLINE, IL 61265**

DATE: May 21, 2018

**TO BE OPENED ON
June 1, 2018
RFP 18-18
ADDENDUM 1**

*****IMPORTANT***
SHOW "RFP 18-18
ADDENDUM 1"
ON OUTSIDE OF
MAILING ENVELOPE**

**REQUEST FOR PROPOSAL (RFP)
PURCHASE OF (3) DODGE MINI-VANS, DISTRICT WIDE
RFP 18-18 ADDENDUM 1**

Pursuant to the provisions of Section 3-27.1 of the Illinois Public Community College Act and rules and regulations adopted thereunder, sealed proposals subject to the conditions and requirements made a part hereof **will be received until 2:00 p.m. local time, on Friday, June 1, 2018 in the Finance Office at Black Hawk College Quad Cities Campus, located at 6600 34th Avenue in Building One, Second Floor, Room 244A, then opened publicly, read aloud and recorded immediately thereafter when possible, in the Black Hawk Room, (Room 255)** for furnishing the goods or services described below, to be delivered or performed at the location(s) stated. Whether or not a proposal is timely shall be determined by reference to the clock located in the Purchasing Office of the College, and the determination of whether or not a proposal is timely in accordance with that clock shall be at the sole discretion of the Black Hawk College Purchasing Office and Board of Trustees, whose decision on that issue shall be final.

**REFER INQUIRIES TO: MIKE MELEG
BLACK HAWK COLLEGE
6600 34th AVENUE
MOLINE IL 61265**

TELEPHONE: (309) 796-5002

EMAIL ADDRESS: melegm@bhc.edu

VENDOR INFORMATION:
Contact:
Company:
Address:
City/State/Zip:
Telephone:
Fax Number:
Email Address:

GENERAL

Proposals are subject to the attached Standard Terms and Conditions.

USING DEPARTMENT

District Wide

ADDENDUM 1

Here are all of the questions received by 5:00 p.m. on Friday, May 18, 2018:

Q1: My first question was regarding the optional equipment. I wanted a little clarification, or just a confirmation that I understand correctly. Does the college simply want pricing information for the cost of the listed optional equipment, or is it a preference that the vans have all the listed optional equipment?

A1: The College wants pricing on the listed optional equipment so that it can determine if it would like to add the equipment to some or all of the vans, or not at all.

Q2: In addition, the spare key (remote/non remote type) - Am I correct in assuming the college wants spare keys in addition to the included 2 sets of keys?

A2: Depending on cost, the College will usually order some spare keys in addition to the two (2) sets of keys that are normally provided.

Q3: We are getting the numbers arranged for the bids for Black Hawk College for the 3 Dodge Grand Caravans. Are the vans under Black Hawk College or another way that they are titled? We are searching to see if there is a FAN (fleet account number) to use for pricing for Chrysler. There is nothing under Black Hawk College.

A3: If such Chrysler FAN number were to exist (not sure if it really exists or not), it would indeed be under the actual name Black Hawk College. It should not be listed, say, under Blackhawk College, or any other variation of the name.

Q4: After reviewing the bid documents, we have found the 2018 Dodge Grand Caravan municipality order cutoff date is May 17, 2018. We will not be able to place an order after this date for the 2018 model year. The 2019 model year date for order is undetermined at this time. We are unable to submit an accurate bid due to this and wanted to bring this to your attention. Please advise on how you would like us to proceed.

A4: Given the above order cutoff date for municipalities, please submit your most cost effective proposal for what you are able to offer.

Please be reminded of the following:

10. ACKNOWLEDGEMENTS OF ADDENDA

Signature of company official on original document shall be construed as acknowledgment of receipt of any and all addenda pertaining to this specific proposal. Identification by number of addenda and date issued should be noted on all proposals submitted.