

Bidder's Mailing List Application



Black Hawk College
Purchasing
 6600-34th Avenue
 Moline IL 61265
 (309) 796-5220

(Check one)
 Initial Application
 Revised Application

Date: _____

INSTRUCTIONS: (Please type or print) In order to be placed on the College's Bidder Mailing List, the applicant must execute this form in accordance with the instructions shown herein. Applicant must respond to all questions and sign in the space provided. If appropriate answer is "same," "not applicable" or "none," applicant shall so state so as to indicate the question has not been overlooked. It is the responsibility of the applicant to notify Black Hawk College of any and all changes in the content of this application at the time of the change. When completed, return the application to the above address.

1. Company (Applicant's) Name:	
2. Information for Bids and Purchase Orders	3. Information for Payments (Remit to)
Street Address:	Street Address:
P.O. Box or Suite:	P.O. Box or Suite:
City:	City:
State:	State:
Zip Code:	Zip Code:
Telephone Number:	Telephone Number:
Fax Number:	Fax Number:
Toll Free Number:	Toll Free Number:
Web Site Address:	E-Mail Address:

4. If a division of a Corporation, show name and address of Parent Company	
Name:	
Street Address:	
P.O. Box or Suite:	
City:	
State:	
Zip Code:	
Telephone Number:	
Fax Number:	
Toll Free Number:	
Web Site Address:	
E-Mail Address:	

5. Federal Employer Identification Number (FEIN) or Social Security Number (FEIN available from Federal IRS):

6. Type of Organization (check one)			
Individual		Corporation-Incorporated Under the laws of the State of:	
Partnership		_____	
Non-Profit			

7. Bank Reference (Name & Address)	8. Years in Business
9. Net worth of this business & all its affiliates	

10. Identify equipment, supplies, materials and/or services on which you desire to bid. Show brand names, names of manufacturers or other information that will be helpful to buyers inviting your firm to bid on agency requests. (Additional items may be submitted on an attached sheet.)

Check here if you sell products produced from recycled materials.

11. In compliance with the Illinois Purchasing Act, state the name of each individual having a beneficial interest of more than 7 1/2 percent in the bidding enterprise and each individual, who, together with spouse or minor children, has a beneficial interest of more than 15 percent in the bidding enterprise. (Applies to proprietorships, partnerships, and/or corporations.)

12. If applicant is a Corporation, both of the following two columns must be completed:

(a) Corporate Officers	(b) Corporate Directors

13. Are any of the persons listed in No. 11 or No. 12 above elected officials, members of the General Assembly, State Officers, Illinois State University Employees, Illinois State Employees or the spouse or minor child of such official, assembly member, officer or employee?

Yes No If answer is "Yes," explain below:

14. You must complete the following:

A. "Small Business" means a firm that is classified as such by the State of Illinois. (If the applicant's business is a combination of the following, the information should be separated and proportioned accordingly. If in business less than a year, state anticipated dollar figures.)

(1) If a wholesale business, state annual sales for the most recently completed fiscal year:	\$
(2) If a retail business, state annual sales and receipts:	\$
(3) If a business selling services, state annual sales and receipts:	\$
(4) If a construction business, state annual sales and receipts:	\$
(5) If a manufacturer, state number of employees:	

B. "Minority Owned Business" means a business concern which is at least 51 percentum owned by one or more minority persons, or in the case of a corporation, at least 51 percentum of the stock which is owned by one or more minority persons; and the management and daily operations of which are controlled by one or more of the minority individuals who own it. Minority shall mean a person who is a citizen or lawful permanent resident of the United States and who is: Black, Hispanic, Asian, American or American Indian or Alaskan Native. (For clarification of ethnic categories, contact the Minority and Female Business Enterprise Division of the Illinois Department of Central Management Services.) UNDER THIS DEFINITION, THIS FIRM IS: (check where appropriate)

A minority owned business
 Black
 Hispanic
 Asian American
 American Indian or Alaskan Native
 Check here if you have been certified by the Minority and Female Business Enterprise Division of the Illinois Department of Central Management Services. We reserve the right to verify this information with CMS.

C. "Female Owned Business" means a business concern which is at least 51 percentum owned by one or more females, or in the case of a corporation, at least 51 percentum of the stock which is owned by one or more females; and the management and daily business operations of which are controlled by one or more of the females who own it. "Female" shall mean a person who is a citizen or lawful permanent resident of the United States and who is of the female gender. (For clarification of ethnic categories, contact the Minority and Female Business Enterprise Division of the Illinois Department of Central Management Services.) UNDER THIS DEFINITION, THIS FIRM IS: (check where appropriate)

Black
 Hispanic
 Asian American
 American Indian or Alaskan Native
 Other
 Check here if you have been certified by the Minority and Female Business Enterprise Division of the Illinois Department of Central Management Services. We reserve the right to verify this information with CMS.

D. "Not for Profit Agency for the Severely Disabled" shall be one which:
(1) complies with Illinois laws governing not-for-profit organizations
(2) is certified as a sheltered workshop by the Wage and Hour Division of the U.S. Department of Labor meets the IDORS Just Standards for rehabilitation facilities. UNDER THIS DEFINITION, THIS FIRM IS: (check where appropriate)

A not-for-profit agency for the severely disabled.

E. Large Business

F. Labor - Surplus Area Concern

G. Other (i.e., Non-Profit, Foreign, Public Sector)

15. Details of Ownership: Identify those who own 5 percent or more of the firm's ownership. (If additional space is needed, please attach information with reference to #15.)					
Name/Address	Race	Sex	Years of Ownership	Ownership Percentage	Voting Percentage

16. Control of Firm: Identify by name and title (also race and sex for minority and/or female preference) in the firm those individuals (including owners and non-owners) who are responsible for day-to-day management and policy decision making, including, but not limited to, those with prime responsibility for:
A. Financial Decisions
B. Management
C. Estimating
D. Marketing and Sales
E. Hiring and Firing of Personnel
F. Purchasing of major items, supplies

17. Describe or attach a copy of any stock options, or ownership options that are outstanding, and any agreements between owners or between owners and third parties which restrict ownership or control or minority or female owners.

18. Identify any owner (question #15) or management official (question #16) of the named firm who is or has been an employee of another firm that has an ownership interest in or present business relationship with the named firm. Present business relationships include shared space, equipment, financing or employees as well as both firms having some of the same owners.

19. Is the firm authorized to do business in the State as well as locally, including all necessary business licenses?
Yes <input type="checkbox"/> No <input type="checkbox"/> If answer is "No," explain below:

APPLICANT SELF-CERTIFICATION

The undersigned applicant does swear or affirm that:

- (1) The information provided in the Bidder's Mailing List Application is true at the time of signing (NOTE: Any significant modifying information must be submitted to the college at the time of the change);
- (2) Neither applicant nor any principal officer or employer, so far as is known, is now debarred or declared ineligible by and from bidding or otherwise furnishing goods or services to the State, and;
- (3) Applicant, its officers or employees, have not been convicted of bribery nor attempted bribery of an officer or employee of the State of Illinois, nor have made an admission of guilt of such conduct that is a matter of record;
- (4) Applicant is an equal opportunity employer and is in compliance with the equal opportunity requirements of state and federal laws and the Regulations Governing Procurement and Bidding at State Systems Universities in Illinois.

All transactions will be subject to Regulations Governing Procurement and Bidding at Illinois Community College pursuant to the Illinois Community College Act, Section 3-27.1.

Name (typed or printed):	Subscribed and sworn before me this day of _____, 20__
Title:	
Signature:	(Notary Public Signature)
Date:	CORPORATE SEAL WHERE APPROPRIATE

BLACK HAWK COLLEGE PRODUCTS AND SERVICES

Please place a checkmark () next to products or services which you provide.

ADVERTISING

- 0001 Newspaper
- 0002 Radio
- 0003 Television
- 0004 Promotional Materials
- 0005 Magazines

AGRICULTURE AND FARM

- 0051 Tractors
- 0052 Implements
- 0053 Livestock Feed
- 0054 Hay & Straw
- 0055 Fencing
- 0056 Drilling
- 0057 Other Farm Equipment
- 0058 Miscellaneous Supplies

APPLIANCES

- 0101 Washing Machines
- 0102 Dryers
- 0103 Refrigerators
- 0104 Ranges
- 0105 Televisions & VCRs
- 0106 Sewing Machines
- 0107 Kitchen, Small
- 0108 Parts

ART

- 0151 Equipment
- 0152 Supplies
- 0153 Clay
- 0154 Metals
- 0155 Plastics

ATHLETICS

- 0201 Football
- 0202 Baseball
- 0203 Basketball
- 0204 Track
- 0205 Golf
- 0206 Tennis
- 0207 Soccer
- 0208 Volleyball
- 0209 Footwear
- 0210 First Aid & Training Rm.
- 0211 Miscellaneous Supplies

AUDIOVISUAL

- 0251 Projectors
- 0252 Videocamera/Recorder
- 0253 Sound Systems
- 0254 Parts & Supplies
- 0255 Electronic Components
- 0256 Closed Circuit
- 0257 Recorders, Audio
- 0258 Tape, Audio
- 0259 Tape, Video
- 0260 Broadcast Equipment

AUTOMOTIVE

- 0301 Cars & Trucks
- 0302 Tires
- 0303 Parts
- 0304 Other Auto Supplies
(oil, antifreeze, etc.)
- 0305 Vehicles, Off-road

BEDDING

- 0351 Mattresses
- 0352 Pillows
- 0353 Mattress Covers & Pads
- 0354 Linen & Towels

BOOKSTORE RESALE ITEMS

- 0401 Soft Goods
- 0402 Sundries
- 0403 Novelties & Gift Items

BUILDING MATERIALS

- 0451 Lumber
- 0452 Hardware
- 0453 Key Systems
- 0454 Roofing Materials
- 0455 Tools, Hand
- 0456 Tools, Electric, Small
- 0457 Tools, Electric, Large
- 0458 Glass
- 0459 Doors
- 0460 Ladders
- 0461 Wire, Iron, Steel Products
- 0462 Insulation
- 0463 Windows & Hardware

CAPS AND GOWNS

- 0501 Caps & Gowns
(Rentals, Disposables, Etc.)

CONTRACTORS

- 0551 General
- 0552 Plumbing
- 0553 Heating, Air Conditioning, Etc.
- 0554 Electrical
- 0555 Roofing
- 0556 Exterior Waterproofing & Caulking
- 0557 Concrete
- 0558 Asphalt
- 0559 Masonry & Tile
- 0560 Asbestos
- 0561 Painting

DATA PROCESSING

- 0601 Computer, Mainframe
- 0602 Peripherals, Mainframe
- 0603 Computer, Micro
- 0604 Peripheral, Micro
- 0605 Diskettes & Tapes
- 0606 Drives & Components
- 0607 Software
- 0608 Supplies
- 0609 Terminals

DIPLOMAS AND COVERS

- 0651 Diplomas & Covers

DRAPERIES

- 0701 Draperies
- 0702 Window Treatments

EDUCATIONAL MATERIALS

- 0751 Films, Slides, Tapes
- 0752 Publications
- 0753 Maps

ELECTRICAL

- 0801 Supplies, Wiring, Etc.
- 0802 Transformers
- 0803 Light Fixtures & Lighting
- 0804 Lamps, Incandescent & Fluorescent

FABRIC AND TEXTILES

- 0851 Fabrics and Textiles
- 0852 Clothing, Laboratory
- 0853 Uniform, Police
- 0854 Uniform, Food Service
- 0855 Uniform, Athletic
- 0856 Uniform, band
- 0857 Miscellaneous Clothing
- 0858 Flags & Banners

FLOOR COVERINGS

- 0901 Carpet
- 0902 Vinyl

FLORISTS

- 0951 Florist Shops

FOOD PRODUCTS

- 1001 Bread
- 1002 Bakery
- 1003 Milk & Dairy
- 1004 Carbonated Beverages
- 1005 Canned Goods
- 1006 Frozen Foods
- 1007 Produce
- 1008 Seafood
- 1009 Meat
- 1010 Miscellaneous Foods
- 1011 Gum, Candy, Popcorn, Etc.

FOOD SERVICE EQUIPMENT

- 1051 Ice Machines
- 1052 Fryers, Ovens, Etc.
- 1053 Dish Machines
- 1054 Other Kitchen Equipment
- 1055 China & Glassware
- 1056 Tableware
- 1057 Fixtures
- 1058 Miscellaneous Supplies

FORMS

- 1101 Business
- 1102 Continuous, Computer

FUELS

- 1151 Coal
- 1152 Fuel Oil, #2
- 1153 Fuel, Oil #6
- 1154 Gasoline
- 1155 Natural Gas
- 1156 Propane

FURNITURE

- 1201 Classroom
- 1202 Computer
- 1203 Dormitory
- 1204 Laboratory
- 1205 Library
- 1206 Lounge
- 1207 Office
- 1208 Health Care
- 1209 Casework

GENERAL MERCHANDISE

CATALOGS

- 1251 General Merchandise Catalogs

GROUND AND GOLF COURSE

- 1301 Fertilizer
- 1302 Seed
- 1303 Insecticides, Herbicides, etc.
- 1304 Nursery Stock
- 1305 Tractors
- 1306 Mowers
- 1307 Greens Mowers
- 1308 Rock & Gravel
- 1309 Black Top Patch
- 1310 Salt, Rock
- 1311 Concrete Bumper Blocks
- 1312 Sign & Signing Material
- 1313 Tree Removal

HEALTH CARE

- 1351 Pharmaceuticals
- 1352 X-ray Film
- 1353 Miscellaneous Equipment
- 1354 Miscellaneous Supplies

HEATING PLANT

- 1401 Cool Handling Equipment & Supplies
- 1402 Air Filters
- 1403 Valves
- 1404 Parts & Supplies

ID EQUIPMENT AND SUPPLIES

- ___ 1451 Photo ID Systems
- ___ 1452 Identification Cards & Supplies

INDUSTRIAL TECHNOLOGY

- ___ 1501 Graphic Arts
- ___ 1502 Drafting Equipment
- ___ 1503 Drafting Supplies
- ___ 1504 Duplicating Equipment & Supplies
- ___ 1505 Electronics
- ___ 1506 Shop Tools & Parts
- ___ 1507 Fluid Power
- ___ 1508 Woods
- ___ 1509 Metals
- ___ 1510 Plastics
- ___ 1511 Phototypesetting
- ___ 1512 Printing Presses & Equipment

INSURANCE

- ___ 1551 Insurance

JANITORIAL EQUIPMENT AND SUPPLIES

- ___ 1601 Floor Machines
- ___ 1602 Floor Care Products
- ___ 1603 Cleaners
- ___ 1604 Mops, Brooms, Cloths, Etc.
- ___ 1605 Plastic Bags & Containers
- ___ 1606 Floor Matting
- ___ 1607 Housekeeping Supplies, Motel

LIBRARY

- ___ 1651 Books & Periodicals
- ___ 1652 Bookbinding
- ___ 1653 Shelving
- ___ 1654 Supplies

MATERIAL HANDLING

- ___ 1701 Material Handling

MECHANICAL MAINTENANCE

- ___ 1751 Air Conditioners
- ___ 1752 Absorption Units
- ___ 1753 Motors
- ___ 1754 Fans
- ___ 1755 Elevator Parts
- ___ 1756 Pumps & Meters, Etc.
- ___ 1757 Temperature Controls
- ___ 1758 Compressors
- ___ 1759 Refrigeration
- ___ 1760 Miscellaneous Supplies

MUSIC

- ___ 1801 Pianos & Organs
- ___ 1802 Percussion
- ___ 1803 Horns
- ___ 1804 Strings
- ___ 1805 Wind
- ___ 1806 Sheet Music
- ___ 1807 Music Supplies

OFFICE EQUIPMENT AND SUPPLIES

- ___ 1851 Calculators
- ___ 1852 Copiers
- ___ 1853 Cash Register & Coin Handling
- ___ 1854 Dictation
- ___ 1855 Time Stamps
- ___ 1856 Typewriters
- ___ 1857 Microfilm & Microfiche
- ___ 1858 Check Protectors, Signers, Etc.
- ___ 1859 Miscellaneous Supplies

PAINT AND VARNISH

- ___ 1901 Paint & Varnish
- ___ 1902 Paint Supplies
- ___ 1903 Wall Coverings

PAPER AND PAPER PRODUCTS

- ___ 1951 Mimeo, Duplicator, Xerographic
- ___ 1952 Offset
- ___ 1953 Cover, Card, Index
- ___ 1954 Labels

- ___ 1957 Paper Towel
- ___ 1958 Napkins, Cups, Etc

PHOTOGRAPHIC

- ___ 2001 Camera
- ___ 2002 Film
- ___ 2003 Paper
- ___ 2004 Chemicals
- ___ 2005 Lamps, Photo, & Projection
- ___ 2006 Miscellaneous Equipment & Supplies

PLUMBING

- ___ 2051 Plumbing Supplies
- ___ 2052 Fittings, Copper
- ___ 2053 Water Heaters
- ___ 2054 Heating Equip & Supplies

PRINTING AND PUBLISHING

- ___ 2101 Four Color
- ___ 2102 Yearbook
- ___ 2103 Catalog
- ___ 2104 Newspaper
- ___ 2105 Academic Journal
- ___ 2106 Specialty
- ___ 2107 Small Job
- ___ 2108 Tickets
- ___ 2109 Color Separations
- ___ 2110 Publishing

PROFESSIONAL SERVICES

- ___ 2151 Architects
- ___ 2152 Engineers
- ___ 2153 Attorney
- ___ 2154 Physician
- ___ 2155 Educator
- ___ 2156 Lecturer
- ___ 2157 Entertainer
- ___ 2158 Computer Consultant
- ___ 2159 Public Relations
- ___ 2160 Energy Management
- ___ 2161 Food Service Consultants

PUBLIC SAFETY EQUIP. & SUPPLIES

- ___ 2201 Parking Permits & Decals
- ___ 2202 Parking Tickets
- ___ 2203 Ammunition & Weapons
- ___ 2204 Security Systems & Supplies
- ___ 2205 Traffic Control Materials

RECREATION EQUIP. & SUPPLIES

- ___ 2251 Bowling
- ___ 2252 Outdoor Products
- ___ 2253 Other (Playground, Etc.)

SAFETY EQUIPMENT

- ___ 2301 Fire Extinguishers
- ___ 2302 Fire Alarm & Detection Systems
- ___ 2303 Miscellaneous Supplies

SCIENTIFIC

- ___ 2351 Biology Equip & Supplies
- ___ 2352 Geology Equip & Supplies
- ___ 2353 Geography Equip & Supplies
- ___ 2354 Chemistry Equip & Supplies
- ___ 2355 Physics Equip & Supplies
- ___ 2356 Microscopes
- ___ 2357 Lab Animals & Specimens
- ___ 2358 Instruments (Spectrophometer, Oscilloscopes, Etc.)
- ___ 2359 Chemicals
- ___ 2360 Apparatus, Glassware, Tubing Etc.
- ___ 2361 Radiation Materials
- ___ 2362 Miscellaneous

SERVICES

- ___ 2401 Vending
- ___ 2402 Janitorial Service
- ___ 2403 Courier
- ___ 2404 Dry Cleaning
- ___ 2405 Elevator Maintenance
- ___ 2406 Exterminator
- ___ 2407 Freight Company
- ___ 2408 Refuse Removal
- ___ 2409 Motor Repair
- ___ 2410 Scientific Instrument Repair
- ___ 2411 Musical Instrument Repair
- ___ 2412 Microcomputer Repair
- ___ 2413 Chimney Repair & Restoration
- ___ 2414 Other Repairs
- ___ 2415 Audio/Visual Repairs
- ___ 2416 Laundry
- ___ 2417 Security
- ___ 2418 Carpet Installers
- ___ 2419 Landscaping, Grading, Etc.
- ___ 2420 Exhaust Fan Cleaning
- ___ 2421 Photo Services
- ___ 2422 Air Balancing & Controls
- ___ 2423 Moving & Storage
- ___ 2424 Testing Labs
- ___ 2425 Leasing

STADIUM AND GYMNASIUM

- ___ 2451 Exercise Equipment & Weights
- ___ 2452 Lockers
- ___ 2453 Seating
- ___ 2454 Acrobatic Equipment
- ___ 2455 Scoreboards
- ___ 2456 Timers
- ___ 2457 Pool Supplies

TELECOMMUNICATIONS

- ___ 2501 Radios
- ___ 2502 Pagers
- ___ 2503 Batteries, Radio & Pager
- ___ 2504 Modems & Couplers

THEATER

- ___ 2551 Scenery Materials
- ___ 2552 Lights, Stage
- ___ 2553 Costumes
- ___ 2554 Curtains, Stage
- ___ 2555 Fabric, Muslin, Etc.
- ___ 2556 Miscellaneous Supplies

TRAVEL

- ___ 2601 Air
- ___ 2602 Bus
- ___ 2603 Car Rental
- ___ 2604 Travel Agencies

TROPHIES AND AWARDS

- ___ 2651 Athletic
- ___ 2652 Other

UPHOLSTERY AND REPAIR

- ___ 2701 Upholstery and Repair

WATER TREATMENT CHEMICALS

- ___ 2751 Water Treatment Chemicals

WELDING

- ___ 2801 Equipment
- ___ 2802 Supplies
- ___ 2803 Gases

OTHER (Describe fully)

Request for Taxpayer Identification Number and Certification

Give form to the requester. Do not send to the IRS.

Print or type
 See Specific Instructions on page 2.

Name			
Business name, if different from above			
Check appropriate box: <input type="checkbox"/> Individual/Sole proprietor	<input type="checkbox"/> Corporation	<input type="checkbox"/> Partnership	<input type="checkbox"/> Other ▶
Address (number, street, and apt. or suite no.)	Requester's name and address (optional)		
City, state, and ZIP code	BLACKHAWK COLLEGE 6600 34TH AVENUE MOLINE, IL 61265-5899		
List account number(s) here (optional)			

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 2. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN on page 2.

Social security number								
or								
Employer identification number								

Note: If the account is in more than one name, see the chart on page 2 for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 2.)

Sign Here	Signature of U.S. person ▶	Date ▶
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Purpose of Form

A person who is required to file an information return with the IRS must get your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to give your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee.

If you are a foreign person, use the appropriate Form W-8. See Pub. 515, Withholding of Tax on Nonresident Aliens and Foreign Entities.

Note: If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 30% of such payments after December 31, 2001 (29% after December 31, 2003). This is called "backup withholding." Payments that may be subject to backup withholding include interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester, or
2. You do not certify your TIN when required (see the Part II instructions on page 2 for details), or
3. The IRS tells the requester that you furnished an incorrect TIN, or
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions on page 2 and the separate instructions for the Requester of Form W-9.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of Federal law, the requester may be subject to civil and criminal penalties.